

TOPO Monthly Invoice Verification Form	
Please Return the Forms to Meiling Lincoff (SFD-2) by MONDAY 10/03/16	
Date of Distributing the Monthly Progress Report and Invoice to TOPO: 9/21/16	
Contractor: CB&I Federal Services LLC	Contractor No.: EP-S9-13-02
TO No.: 018-RSBD-09GU	Site Name: Anaconda Copper
Invoice No: 29	Contract PO: Maria Velez
Amount Billed: \$9,543.86	TOPO: David Seter
Period of Performance: 08/01/16 - 08/31/16	
<p>Voucher Overview also including Reviewing Summary of Costs by Task: Please mark Y (Yes), or N (No), or NA and provide written explanations when answers are “no.”</p> <p> <input checked="" type="checkbox"/> Y 1. Are specific costs correctly broken down, accumulated, and billed? <input checked="" type="checkbox"/> Y 2. Does the invoice period of performance (PoP) cover the progress report PoP? <input checked="" type="checkbox"/> Y 3. Are the billed costs authorized by the task order workplan? <input checked="" type="checkbox"/> Y 4. Is the math accurate? <input checked="" type="checkbox"/> Y 5. Are the accumulated costs and level of effort invoiced within the estimates of the approved workplan? </p> <p>Labor</p> <p> <input checked="" type="checkbox"/> Y 6. Is the labor mix consistent with the workplan? <input checked="" type="checkbox"/> Y 7. Are the labor hours commensurate with work completed in PoP? <input checked="" type="checkbox"/> Y 8. Are the labor categories similar to the last PoP? <input checked="" type="checkbox"/> NA 9. If not, is there an appropriate rationale for the change? <input checked="" type="checkbox"/> NA 10. Were billed premiums for overtime authorized by the CO or allowable in the contract? </p> <p>Other Direct Costs</p> <p> <input checked="" type="checkbox"/> NA 11. Was CO's consent for any charges for subcontractors received in advance? <input checked="" type="checkbox"/> NA 12. Is the level of subcontract effort charged commensurate with the level of progress made? <input checked="" type="checkbox"/> Y 13. Do travel expenses appear reasonable and within the approved budget? <input checked="" type="checkbox"/> NA 14. Do supply and material costs appear appropriate for the tasks completed this month? <input checked="" type="checkbox"/> NA 15. Did equipment purchase have prior CO approval as required by property procedures? <input checked="" type="checkbox"/> Y 16. If present, does the amount of ALL other direct costs seem reasonable and commensurate with the work performed? </p>	
<p>Please check one of the statements below and provide verification signature. Keep the invoice and monthly report for your record. If there is any unreasonable and/or confusing information, please send your request for explanation/clarification through an email to the contractor and always include Maria Velez and Meiling Lincoff in the “cc.”</p> <p> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I agree with this invoice. Sufficient progress has been made by the contractor to support payment of the work performed. </p> <p> <input type="checkbox"/> Contractor must provide additional justification for verification of costs and/or hours on this task order. </p> <p> <input type="checkbox"/> Cost listed below should be withheld since they cannot be verified. </p> <p>Comments/Explanation:</p>	

Mandatory TOPO Monthly Performance Evaluation Form

Please rate each criterion and provide positive feedback or problem areas that need to be addressed.

The minimum acceptable rating is "Good." The rating below "Good" or any problem areas indicated below should be addressed immediately by Project Officer and contractor Program Manager.

5 – Outstanding 4 – Excellent 3 – Good 2 – Fair 1 – Poor 0 - Unsatisfactory

Quality of Services Delivered

Rating: 2

Work this performance period included CB&I personnel J. McMillan and JC Isham attending the OU1 FS meeting in Reno on August 2 and preparation of informal meeting notes which were drafted and submitted to EPA on August 24. Minor LOE was spent by CB&I personnel K. OLeary to work on field notes for OU 4 for the oversight done on July 14 and 26. This performance was deemed fair in that CB&I's participation at the August 2 meeting was more limited than expected given the experience they have now accumulated at the site.

Effectiveness of Management

Rating: 2

The contractor continued to perform a good job at organizing regular conference calls and other communications and has generally been available to support EPA at OU1 meetings but did not participate that fully at the August 2 meeting and has not been as effective at managing the end product of field oversight including the preparation of field notes for OU4 evaporation ponds field work performed in July.

Initiative in Meeting Contract Requirement

Rating: 3

The contractor has done a good job at fulfilling contract requirements, submitting sufficiently detailed progress reports in support of invoices and supplementing this information as necessary at the request of the TOPOs. Burn rate has been lower than contractor's work plan budget estimates.

Timeliness of Performance

Rating: 3

Contractor's attendance at the OU1 meeting was timely and the meeting notes were also timely, warranting a rating of good.

Cost Control

Rating: 3

Burn rate has been lower than contractor's work plan budget estimates, although those initial estimates appeared on the high side to the TOPO. Contractor has been good at consulting with the TOPOs with respect to the minimum contractor staff needed to assist on conference calls, etc.

Business Practices

Rating: 3

The contractor has continued to be responsive to TOPOs previous requests for more detailed information on progress reports. Burn rates are lower than budget estimates. A rating of "good" is warranted in recognition of the fact that the contractor has been responsive in addressing errors/delays but has experienced some errors/delays.

Customer Satisfaction

Rating 2

The contractor is assigned a rating of fair due to the fact that C&I personnel did not participate that fully at the August 2 meeting and has not been as effective at managing the end product of field oversight including the preparation of field notes for OU4 evaporation ponds field work performed in July.

Signature & Date:

I have reviewed the monthly progress and financial reports and verify to the best of my ability the costs incurred.